

# Public Document Pack



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## **Democratic Support**

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## **CITY COUNCIL**

### **ORDER OF PROCEEDINGS**

Monday 24 November 2014

2.00 pm

Devonport Guildhall, Ker Street, Plymouth PL1 4EL

#### **Members:**

The Lord Mayor, Councillor Fox, Chair

The Deputy Lord Mayor, Councillor Murphy, Vice Chair

Councillors Mrs Aspinall, Ball, Mrs Beer, Bowie, Bowyer, Mrs Bowyer, Mrs Bridgeman, Casey, Churchill, Coker, Damarell, Darcy, Philippa Davey, Sam Davey, Downie, Drean, Evans, K Foster, Mrs Foster, Fry, Hendy, James, Jarvis, Jordan, Martin Leaves, Michael Leaves, Sam Leaves, Lowry, Dr. Mahony, McDonald, Morris, Mrs Nelder, Nicholson, Mrs Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Ricketts, Riley, Dr. Salter, Singh, John Smith, Peter Smith, Sparling, Stark, Stevens, Storer, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler and Wigans.

The order of proceedings for the meeting is attached.

#### **Tracey Lee**

Chief Executive

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**CITY COUNCIL: 24 NOVEMBER 2014**

Order of Proceedings

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE LIST**

The Head of Legal Services will draw the attention of councillors and the public to the following including the fire and emergency procedures as printed below -

**FIRE, EMERGENCY AND OTHER PROCEDURES**

Would you please note that –

- Toilets are situated through the door at the top of the stairs behind this stage and to the left. There is also a disabled toilet.
- If the fire alarm sounds, make your way immediately out of the main hall through the main doors behind you. If you are in a wheelchair or mobility vehicle please wait at the refuge point outside the toilets and do not use the lifts. The fire assembly area is the paved area at the front of the Guildhall to the side of the Ker Street Social Club.
- If you are in need of first aid, please make yourself known to any council officer and the designated first aiders will be contacted.

**1 APOLOGIES**

None

**2 LORD MAYOR'S ANNOUNCEMENTS****(a) Lord Mayor**

- **Commemoration of the 100<sup>th</sup> Anniversary of the amalgamation of the three towns: East Stonehouse, Devonport and Plymouth**

Lord Mayor to make a speech.

Mike Sullivan, Plymouth's poet laureate will read a poem he has written to commemorate the centenary.

- **Royal Navy Partnership Agreement**

To welcome Commodore Little (Naval Base Commander), Commodore Farrington (Commander Devonport Flotilla) and Brigadier Stickland (Commanding Officer of 3 Commando Brigade Royal Marines) who are attending the signing.

Lord Mayor to make a speech.

Signing of the agreement.

Lord Mayor to invite Commodore Little to respond.

Commodores Little and Farrington and Brigadier Stickland will leave the meeting.

- **Former Councillor Valerie Burns**

- **Illuminate 2014**

- **Urbanism Awards – Devonport**

- **Plymouth Energy Community Renewables**

- **Customer Service Excellence for the Sports Development Unit**

### **3 MINUTES**

**PAGES 1 – 16**

The Lord Mayor will move that the minutes of the special meeting and ordinary meeting of the City Council held on 15 September 2014 are approved.

### **4 DECLARATIONS OF INTEREST**

**PAGE 17**

The Head of Legal Services will invite councillors to make any declarations of interest relevant to today's meeting.

Councillors are reminded that an interest may be a disclosable pecuniary interest or a private interest in accordance with the Localism Act 2011 and the Council's Code of Conduct.

In declaring a disclosable pecuniary interest or a private interest, councillors are advised that they must also declare the nature of that interest.

### **5 APPOINTMENTS TO COMMITTEES, OUTSIDE BODIES ETC PAGES 19 -20**

The Head of Legal Services will submit a schedule of vacancies on committees, outside bodies etc and of changes notified to him.

The City Council is asked to consider the following appointments –

	<b>Committees and Other Bodies</b>	<b>Membership</b>	<b>Appointments 2014/15</b>
(a)	Fostering Panel	One councillor. Councillor Stark has resigned from the panel.	Councillor Mrs Aspinall
(b)	Board of Four Greens Community Trust CIC	Two councillors. New appointments.	Councillor Jon Taylor (plus one from the Conservative Group)
(c)	Board of Trustees of the Plymouth Drake Foundation – The Community Charity	Two councillors New appointments.	One from the Labour Group plus one from the Conservative Group

- (2) The City Council is asked to note the following changes notified to the Head of Legal Services –

	<b>Committee, Outside Body etc</b>	<b>Membership</b>
(d)	Planning Committee	Councillor Sam Davey to replace Councillor Wheeler
(e)	Co-operative Scrutiny Board	Councillor Parker Delaz Ajete to replace Councillor Jon Taylor
(f)	Caring Plymouth Scrutiny Panel	Councillor Mrs Nelder to replace Councillor Jon Taylor
(g)	Working Plymouth Scrutiny Panel	Councillor Jarvis to replace Councillor Mrs Nelder
(h)	Transformation Advisory Group	Councillor Sam Davey to replace Councillor Lowry
(i)	Mount Edgcumbe Joint Committee	A councillor will be announced to replace Councillor McDonald

## 6 ANNOUNCEMENTS

**Chief Executive, Assistant Director for Finance, Head of Legal Services**

**The Leader, Cabinet Members or Chairs of Committees**

## 7 QUESTIONS BY THE PUBLIC

To receive questions from and provide answers to the public in relation to matters which, in the opinion of the Lord Mayor, are relevant to the business of the meeting in accordance with paragraph 10 of the constitution.

There is one question for today's meeting.

<b>Question No</b>	<b>Question By</b>	<b>Cabinet Member</b>	<b>Subject</b>
Q8/ 14-15	Alderman Bishop MBE	Councillor Coker	Bus Clearway at Pemros Road
<p>Can you please tell me when the Bus Clearway at the bottom of Pemros Road, St Budeaux will be installed?</p> <p>It was agreed over twelve months ago following consultation with residents. I am advised that it is on the priority list but there is still no sign of any action.</p>			
<p><b>Response:</b></p> <p>Councillor Wheeler recently brought this outstanding Bus Stop Clearway to my attention, he re stressed the importance of restricting parking at this bus stop to enable buses to pull up to the kerb to offer improved accessibility for passengers. I've agreed with Council and Amey officers that weather permitting it will be completed by Friday 28 November. This follows a consultation with residents which broadly welcomed its introduction.</p>			

## RECOMMENDATIONS FROM CABINET, CO-OPERATIVE SCRUTINY BOARD AND AUDIT COMMITTEE

### 8 Tamar Bridge and Torpoint Ferry Joint Committee: PAGES 21 – 30 Bridge Office Development

The Lord Mayor will invite Councillor Coker (Cabinet Member for Transport) to present the Tamar Bridge Office development proposal for addition to the Tamar Bridge and Torpoint Ferry Joint Committee's capital programme. (Cabinet minute 57 refers).

The Lord Mayor will invite the City Council to add the Tamar Bridge Office Development to the Tamar Bridge and Torpoint Ferry Joint Committee's capital programme with a budget of £3.33million.

### 9. Capital and Revenue Monitoring 2014/15 PAGES 31 – 46

The Lord Mayor will invite Councillor Lowry (Cabinet Member for Finance) to present the Capital and Revenue Monitoring Report 2014/15. (Cabinet minute 71 refers).

The Lord Mayor will invite the City Council to note the report and approve the revised capital budget for 2014 – 18 of £210.154m.

**10. Annual Scrutiny Report 2013/14 PAGES 47 – 64**

The Lord Mayor will invite Councillor James (Chair of the Co-operative Scrutiny Board) to present the Annual Scrutiny Report 2013/14 for noting. (Co-operative Scrutiny Board minute 57 refers).

**11. Revised Terms of Reference for Overview and Scrutiny PAGES 65 – 78**

The Lord Mayor will invite Councillor James (Chair of the Co-operative Scrutiny Board) to present the revised terms of reference for overview and scrutiny for approval. (Co-operative Scrutiny Board minute 70 refers).

The Lord Mayor will invite the City Council to approve the new terms of reference for the Co-operative Scrutiny Board (*not in the report recommendation but should have been*) and the co-operative scrutiny panels and incorporate them into the constitution.

**12. Annual Report on Treasury Management Activities for 2013/14 PAGES 79 – 102**

The Lord Mayor will invite Councillor Wheeler (Chair of the Audit Committee) to present the Annual Report on Treasury Management Activities for 2013/14 for noting. (Audit Committee minute 26 refers).

**13. MOTIONS ON NOTICE**

There are no motions for consideration.

**14. LOCAL GOVERNMENT PENSION SCHEME 2014 - EMPLOYER DISCRETIONS PAGES 103 – 134**

The Lord Mayor will invite Councillor Peter Smith (Deputy Leader) to propose the recommendations in the report of the Assistant Chief Executive on employer discretions following the introduction of the new Local Government Scheme Regulations (Local Government Pension Scheme) 2014 on 1 April 2014.

The Lord Mayor will invite the City Council to approve the recommended discretions as they apply to current scheme members, employees eligible for scheme membership or previous scheme members and to endorse the following policy documents and guide as submitted, to give effect to the changes set out in the report –

- Plymouth City Council Discretions under the Local Government Pensions Scheme Regulations
- Early Retirement Discretionary Pensions Arrangements Policy
- Flexible Retirement Guide

**15. REVISION TO CABINET MEMBERSHIP 2014/15 AND LEADER'S SCHEME OF DELEGATION PAGES 135 – 138**

The Lord Mayor will invite Councillor Evans (Council Leader) to present the revision to the Cabinet Membership and the Leader's Scheme of Delegation for noting.

**16. KEY DECISION - FINANCIAL THRESHOLD FOR SAVINGS PAGES 139 – 142**

The Lord Mayor will invite Councillor Peter Smith (Deputy Leader) to propose the recommendations in the report of the Assistant Chief Executive on the key decision financial threshold for savings.

The Lord Mayor will invite the City Council to –

- (1) increase the key decision threshold in relation to savings from £500,000 to £1 million (unless the saving has a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers);
- (2) amend the Council's constitution accordingly.

**17. FILMING, PHOTOGRAPHY, RECORDING AND USE OF SOCIAL MEDIA AT PUBLIC MEETINGS OF THE COUNCIL PAGES 143 – 146 AND SUPPLEMENT**

The Lord Mayor will invite Councillor Peter Smith (Deputy Leader) to propose the recommendations in the report of the Assistant Chief Executive on filming, photography, recording and use of social media at public meetings of the Council.

The Lord Mayor will invite the City Council to –

- (1) approve the protocol on filming, photography, recording and the use of social media at meetings of the Council; and
- (2) include the protocol in Part G (Codes and Protocols) of the Council's constitution

**18. SENIOR MANAGEMENT RESTRUCTURE PEOPLE DIRECTORATE AND DESIGNATION OF MONITORING OFFICER AND SECTION 151 OFFICER PAGES 147 – 156**

The Lord Mayor will invite the Chief Executive to introduce her joint report with the Strategic Director for People on the senior management restructure People Directorate and designation of Monitoring Officer and Section 151 Officer.

The Lord Mayor will then invite Councillor Evans (Council Leader) to propose the recommendations in the report.



The Lord Mayor will invite the City Council to –

- (1) approve the proposals for changes to the People Directorate's organisational structure.
- (2) note the outline timetable implementing the changes.
- (3) establish an Appointments Panel with delegated authority to consider any further responses from the collective and individual consultation undertaken; approve the role profiles of the new positions; agree how the roles will be selected; make appointments to Chief or Deputy Chief Officer roles as appropriate and agree the dismissal of any Chief Officer by means of redundancy subject to the Council's redundancy policy.
- (4) establish an Appeal Panel with delegated authority for hearing and considering any appeals against any potential Chief Officer redundancies.
- (5) delegate to the Strategic Director for People the function of appointing and dismissing the new post of Head of Commissioning and Head of Housing who will report directly to the Strategic Director for People given the nature and responsibility of these posts.
- (6) note the appointment of Lesa Annear as Strategic Director for Transformation and Change and the interim arrangements that have been put in place pending her arrival in the New Year.
- (7) confirm the designation of the Assistant Director for Finance, as the Council's officer responsible for the administration of its financial affairs in accordance with Section 151 of the Local Government Act 1972 in light of the changes created by the senior management restructure; and
- (8) formally designate the Head of Legal Services as the Council's Monitoring Officer with immediate effect. (The Head of Legal Services has been acting as Monitoring Officer since March 2014).

## **19 QUESTIONS BY COUNCILLORS**

Questions to the Leader, Cabinet Members and Committee Chairs covering aspects for their areas of responsibility or concern by councillors in accordance with Part B, paragraph 12 of the Constitution, on the basis of one minute for the question and two minutes for the reply. The same for supplementary questions.

*(Note: There is a 45 minute time limit on this item)*

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